

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – September 2, 2010

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:03 p.m. Present were: Mr. Ward, Mrs. Brott, Mr. Parisio and Mr. Geiger. Mrs. Domenighini is absent – arrived late (after Item 2.1).
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Dr. Geivett.

2. AGENDA/MINUTES

- 2.1 Consider approval of Minutes for the Regular Meeting of August 5, 2010. Mrs. Brott moved, seconded by Mr. Geiger, to approve the minutes of the August 5, 2010 regular meeting. The motion passed with 4 yes votes.
- 2.2 Consider approval of Agenda for September 2, 2010. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve the agenda. Mr. Parisio interjected that there were agenda items that needed to be pulled so the motion would have to be amended. Mr. Parisio pulled Items 5C-1, 5C-2, 5C-8, 6C-4a and 6C-4b. Mr. Geiger amended his motion to approve the agenda for September 2, 2010, with the pulled items. The motion was seconded by Mrs. Domenighini, and passed unanimously with 5 yes votes.

NOTE: Mr. Parisio noted that Mrs. Domenighini is now present.

3. ITEMS FROM THE FLOOR

Mr. Robert Hall addressed the Board with concerns regarding transportation. He would like to see bus service extended to County Road 48 west of the freeway. His major concern is when winter weather comes and the fog hits - his four children have to ride their bikes over the freeway overpass in inclement weather and he is concerned for their safety. The Board commented that since this is not an agendized item, they could not comment at this time but Mr. Hall could agendize this item for a future meeting. The Board stated they would look into it and get back to him at a later date.

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

(WUTA) Shelley Amaro, WUTA President addressed the Board. She said WUTA was off to a great start and they are very pleased that a settlement was agreed on this summer for the upcoming year – now their focus is on the beginning of school. As a team they were very encouraged by the communication and atmosphere at the negotiation table– working with Dr. Geivett has been very nice and she looks forward to developing a positive working relationship with him in the years to come. September 16th is the next date set for negotiations and she hopes that they will continue to work together and look for solutions since there are still problems that need solving. She wanted to publicly thank Mrs. Brott and all of the dedicated parents who have been working diligently – hours and hours- beautifying the schools at all of the sites. At Murdock they are planning on bringing back their “Penny Carnival” – it had been a wonderful success in the past. They are thinking of September 24th as the date. Mrs. Amaro will get the information out once a firm date has been set. She wanted to comment as a parent of high school students and she said she was thrilled and excited with Mr. Smith’s energy he is putting into Willows High School and really thinks he is making a difference.

(CSEA) – No report

4.2 Principals

(MES) Mrs. Parsons reported:

- Gave out a handout to the Board on upcoming events
- Wanted to also publicly thank members of the MES beautification project – particularly the volunteers who have put in so much time – Daryn Montz, Gina Taylor, Cathy Mudd, Liz Smith and Sherry Brott,

as well as those who have made donations to Willows Hardware for supplies. It has been a boost to the physical appearance of the school and also to the morale of the staff.

(WIS) Mr. Bazan reported:

- Gave out a handout to the Board on upcoming events
- Discussed PLC and the Collaboration Days – the process is moving more slowly than they anticipated but they want to make sure they have a solid foundation so they are slowing down the pace a bit but progressing in the right direction. He introduced Mrs. Albert.
- Lauren Albert, WIS teacher, addressed the Board. She is heading some beautification projects at WIS to increase the sense of school pride and school spirit. A few work days have been planned for her projects and flyers have been sent out.

(WCHS) Dr. Geivett reported:

- Reminded the Board that Back to School Night for WCHS was September 8, 2010 beginning at 6 p.m.
- At the last student forum an Incentive Program was discussed –
 - Grade Incentive – if the student has a C or better in all classes they will be released at 11:30 on the last Friday of the month.
 - Attendance Incentive – if the student has perfect attendance and no tardies or referrals for the month they will get to go off campus for lunch for one week of the month.
- Arturo Sanchez was awarded lunch off campus for a week this month and Dr. Geivett said they are hoping to have more students awarded next month
- Thanked Mr. Perry for doing an excellent job
- Mr. Perry, Mrs. Shelley Taylor, Mrs. Schmies and Dr. Geivett interviewed for the vacated Secretary II position today and will be making a recommendation soon.

4.3 **Director of Business Services** – Ms. Skala addressed the Board. She briefly went over the approved Cut List from last year and said that Items #7-#22 had been implemented with some adjustments. #13 – Yearbook Stipend in the amount of \$3,000.00 was re-instated because it was in the best interest of the school to keep the yearbook in place. Categoricals were re-evaluated since the counselors dropped to four days per week and with that, the District was able to backfill the WHS library to a temporary part-time position. Recruiting crossing guards and yard duty personnel has been a challenge hiring at minimum wage. Furloughs have been a great benefit to the District. The District has been notified by the County that our budget has been given a “conditional approval” – Ms. Skala said she has more to do and the deadline has been extended to September 22, 2010 giving us time to close our books and continue with the process to satisfy this conditionally approved budget. The next stage is to submit a revised budget in late September and GCOE will do their review and either approve or disapprove the budget at that time. Hopefully, we can come out with an approved budget. The auditors were here this week and they were a great team to work with – everything looks okay so far.

4.4 **Director of Categorical Programs** – STAR Testing Results – Mrs. Perez addressed the Board. She discussed the results of the spring STAR tests. She had a document with the collection of all the data received from the State. The data show the percentage of students at each grade level per subject area at each site. Mrs. Perez went over the data with the Board and answered some questions. Some areas were strong and some need work. This is a snapshot of how the students are doing. The District has to look into every area so that our test scores improve. The administration is also going to discuss the Promotion/Retention policy. We are going to have to re-evaluate students to make sure they are successful when graduation comes around. Mrs. Perez will discuss the AYP/API results at next month’s meeting. She said that everyone needs to work together for positive movement to take place. Mrs. Perez also noted that what she thinks is very important to remember is there is a student behind every number and our goal is to look at results student by student and get a picture of the whole person.

4.5 **Director of Technology Services** - No report

4.6 **Director of Transportation/Facilities Operations** – No report

4.2 **Principals (continued)**

(WHS) Mr. Smith reported:

- Mr. Smith commented that he will have the ASB president attend the meetings as Awaaz Patel did last year but this year’s ASB president is a volleyball player and has games on Thursday evenings. He will work on designating a substitute.
- “Goose Island/Honkerville USA” is going great – he is proud of the kids and their attitudes
- He hopes with the increase of school pride and school effort at WHS that the students will give their very best effort in the spring with the STAR tests and hopes to see their scores improve.
- Thanked Mr. Perry for doing a great job – after 32 years in the classroom as an excellent teacher, he is making a huge difference at WHS in his new position

- Mr. Smith stated he is making an all call to parents of WHS students on Sunday evenings to notify parents on information needed regarding the past week and announcing activities and information for the upcoming week
- Back to School Night is September 9th and he is looking for a huge turnout
- Athletics are in full swing and doing well
- September 18th will be the second Drive-In Movie fundraiser – the first was a great success
- He is encouraging everyone to wear purple for the home games – he hopes that everyone is having fun participating in the “Honkerville Jump”

4.7 **Superintendent** – Dr. Geivett thanked all the volunteers for all of the work that has been done at the various sites. With the outstanding programs and the passion from all the administration he finds it very enlightening and is looking forward to a good year. He thanked Ms. Skala and her staff for their diligent work with three days of auditors. He also wanted to thank Mrs. Perez and Mr. Lillie for their hard work on CALPADS. They put in many, many late nights and he appreciates their dedication and work ethic. This is an extremely huge task and the difference between large and small districts is that in large districts you have designated people who just work on CALPADS. Mrs. Perez interjected that she wanted to thank all of the site secretaries for their help in getting information to her – she agreed it was an unbelievable task and hopes to see valuable data as a result in the future. Dr. Geivett reported that Ms. Samons wanted the Board to be aware of Administration Night on September 23, 2010 at the Maxwell Inn and they were invited to attend. Mr. John Alves has the District participating in the peak day pricing involvement program – commitment to saving energy. He compared the PG&E bills from last summer to this summer and the huge savings we encountered. The savings was not just due to peak day pricing but also due to conserving energy on a daily basis. Dr. Geivett also mentioned that one of the projects that maintenance did to conserve costs this summer was to update the ag building lighting. By doing our own work the cost was \$1,900 but WUSD received a \$1,500 rebate from PG&E so the cost to the District was only \$400 out of pocket and it made a huge improvement to the facility. Dr. Geivett said he appreciated Mrs. Amaro’s comments – he is enjoying his work with the bargaining units and thanked both WUTA and CSEA for their help with problem solving and is looking to saving more dollars for WUSD. Dr. Geivett thanked the entire WUSD staff with their participation in making a difference. Dr. Geivett also gave a sincere thank you to the Board members. They attend many, many activities, volunteer and also plan for the future. He has a tradition to reward staff members when he feels they have made a difference and gives out the “Starfish Award”. He read a story about the starfish and where the award came from. He thanked them again for what they do for our community and our kids. He then introduced Mrs. Simleness who wanted to discuss her “Pennies for Peace” fundraiser. Mrs. Simleness reported to the Board that her English class was reading the book, *Three Cups of Tea*. The story bridges the gaps between cultures. She gave a short version of the story to the Board. The fundraiser is to show students that they can make a difference in the world from donating their pennies. It will run from September 11th through November 11th. This is a ninth grade fundraiser to see “The Power of the Penny”.

4.8 **Governing Board Members**

Mrs. Domenighini - No report

Mr. Geiger – He thanked the painting squad at Murdock and also thanked the people that donated money so that the volunteers could do the painting. He commented that John Perry is a great role model for the WHS kids and thanked both Mr. Smith and Mr. Perry for doing a wonderful job. He attended both MES and WIS Back to School Nights and thought both were fantastic and positive evenings. He is working on a possible game plan for both the community and school beautification of the WHS “eye-sore” track facility, at no cost to the school district except to water the trees and hopes that a drip system will be put into place for that task. He will try to bring a plan to the next meeting.

Mr. Ward – He attended MES Back to School Night and thought there was good attendance. He talked to several teachers and thought they had great attitudes to start off the year. He also attended last week’s football game and said the enthusiasm was amazing. Mr. Perry’s policing of the end zones was quite effective. He was encouraged with the spirit and energy level at the game. Mr. Ward also wanted to thank the custodians and maintenance for their work ethic and said he was impressed with the overall attitude and enthusiasm within the District and hopes to see it continue.

Mrs. Brott – She attended Fifth Grade Orientation and Meet the Principal at the high school. She also attended both Back to School Nights for MES and WIS. She said she had a lot of fun at the football game. She said the Boosters made a great profit at the Tri-tip Booth. She has visited some of the classrooms at MES. She thanked the Board for their help with painting at the sites. She acknowledged that both Mr. Geiger and Mr. Parisio had painted the goal posts and scoreboard at the football field and that it looked really nice. She especially wanted to thank Daryn Montz, Gina Taylor, Liz Smith and Cathy Mudd for their continued help with the beautification projects. Mrs. Brott also thanked Mrs. Albert for heading the

way with some WIS beautification projects. Supervisor Soeth painted both concession booths on the football field. Everyone is pulling together and getting things done!

Mr. Parisio – He thanked CSEA for allowing the volunteerism and thought all the schools were looking good. He attended Back to School Nights at both MES and WIS. He has been attending both football and volleyball games and said there has been both a great atmosphere and attendance at all the games.

5. CONSENT CALENDAR

A. GENERAL

1. Accept \$1,000.00 donation from David and Veronica Gomes for the Girls' Tennis Team.
2. Accept \$300.00 donation from David and Veronica Gomes for FFA.
3. Approve "Pennies for Peace" fundraiser at WHS. (EC §51520)
4. Approve parent/community members solicitations for funds to provide campus beautification improvement projects throughout the District. (EC §51521)

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #10-11-48 through 10-11-53 to attend school in another district for the 2010/11 school year.
2. Approve Interdistrict requests for Students #10-11-22 through #10-11-10-11-32 to attend school in the WUSD for the 2010/11 school year.
3. Approve WHS FFA Member Calendar for the 2010/11 school year.

C. HUMAN RESOURCES

1. Accept letter of resignation from Susan Crabtree as Cafeteria Cook at Murdock, effective September 12, 2010. - pulled
2. Accept letter of resignation from Deborah Wallace as District Bookkeeper/Cafeteria Coordinator, effective October 29, 2010. - pulled
3. Ratify employment of Aaron Heinberger as a Temporary Life Science Teacher at WHS, for the 2010/11 school year.
4. Ratify employment of Jessamin Proctor as a Temporary English Teacher at WHS, for the 2010/11 school year.
5. Ratify employment of Martin Castillo as District Groundskeeper III/Utility, effective September 7, 2010.
6. Ratify employment of Debra Guzman as Clerical Aide II at WIS, effective August 16, 2010.
7. Approve employment of certificated personnel for 2010/11: Sharon Busler and Michael Rutherglen.
8. Ratify employment of the following for extra duty assignments at WIS: - pulled

Intervention Teachers

Dianna Abold
Cathy Fleming
Karen Furtado
Mark Huntley
Joyce Ksander
Dacia Lackey
Bill Shively
Christine Stewart

Other

Noontime Activity – Mark Huntley/Joyce Ksander
ISS – Sondra Landberg
ASB Activities Dir. – Dianna Abold
Yearbook Advisor – Dianna Abold
Campus Beautification – Tami Thomson (scratched)
Fundraiser Coordinator – Sondra Landberg

Lunch Detention

Dianna Abold
Lauren Albert
Lorna Cox
Cathy Fleming
Joyce Ksander

Breakfast/Noon Duty Aides:

April Ell
Laura McClain
Jocabeth Nava

Saturday School Teachers: (scratched)

Dianna Abold
Lauren Albert
Lorna Cox
Fleming, Cathy
Joyce Ksander
Pam Stewart
Christine Stewart

Intramural Coaches:

Mike Fleming
Inette Howard
Sondra Landberg
Mark Olsen

9. Ratify employment of the following extra duty assignments at WHS:

Alex Xanthus	Young Farmers Advisor
Amanda Samons	FFA Advisor
Randy Prinz	Yearbook
Joe West	Band/Choir
Pat Perry/Terri Moore	ASB Activities Director (1/2 each)

10. Ratify employment of the following coaches for WHS:

J.V. Football – Assistant	Forrest Bateman
J.V. Football – Volunteer	Alan Sinclair

11. Ratify employment of the following assignments at Murdock:

Yard Duty/Crossing Guard

Barbara Breuss	Terry Mokler
Jamie Chang	Samantha Taylor
Debra Guzman	Laurin Tutsch

D. BUSINESS SERVICES

1. Consider approval of budget revisions.
2. Consider approval of warrants from 08/4/10 through 08/25/10.
3. Consider approval of ASB Quarterly/Annual Report – MES/WIS/WHS.
4. Consider approval of Enhancing Education Through Technology Formula Grant under the American Recovery & Reinvestment Act (EETT – AARA).

Mr. Parisio asked to pull Items 5C-1, 5C-2 and 5C-8 from the Consent Calendar. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve the Consent Calendar excluding Items 5C-1, 5C-2 and 5C-8. The motion passed unanimously with 5 yes votes. Item 5C-1: Mr. Geiger thanked Mrs. Crabtree for her many years of service. Mr. Geiger moved, seconded by Mrs. Brott, to approve Item 5C-1 (resignation of Susan Crabtree). The motion passed unanimously with 5 yes votes. Item 5C-2: Mr. Geiger thanked Mrs. Wallace for her many years of great service to WUSD. Mr. Geiger moved, seconded by Mrs. Brott, to approve Item 5C-2 (resignation of Deborah Wallace). The motion passed unanimously with 5 yes votes. Item 5C-8: Scratch Saturday School Teachers and Campus Beautification from the extra duty assignments at WIS. Mrs. Domenighini moved, seconded by Mrs. Brott, to approve Item 5C-8 with the exception of Saturday School Teachers and Campus Beautification. The motion passed with 4 yes votes, 1 abstention (Mr. Parisio).

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Discussion/Possible Action)** Discuss changing date for October 2010 Board meeting. – Dr. Geivett explained that the Board had asked him to attend a first year superintendent’s workshop and the October 14th meeting date was the date of the first workshop. October 11, 2010 was available for the next meeting. Mr. Geiger moved, seconded by Mrs. Brott, to change the October 2010 Board meeting to October 11, 2010. The motion passed unanimously with 5 yes votes.

B. EDUCATIONAL SERVICES

1. **(Action)** Consider expulsion of Student #2010/11-01 through the spring semester of the 2010/11 school year. Student to comply with suggested remediation. Any violation of the Stipulated Expulsion Order will result in the student’s immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing. Mr. Geiger moved, seconded by Mrs. Brott, to approve the expulsion of Student #2010-11-01, according to the Stipulated Expulsion Order. The motion passed unanimously with 5 yes votes.

PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks and Instructional Materials, pursuant to the requirements of Education Code 6011 (Pupil Textbook and Instructional Materials Incentive Account).

Public Hearing opened. No speakers. Public Hearing closed.

2. **(Action)** Consider approval of Resolution #2010-11-06, Sufficiency of Instructional Materials 2010-11. (Annual requirement) Mr. Geiger moved, seconded by Mrs. Domenighini, to approve Resolution #2010-11-06. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

C. HUMAN RESOURCES

1. **(Action)** Consider approval of establishment of District Plan for Committee on Assignments in accordance with Education Code §44258.7(d) (1) for the 2010/11 school year. Mrs. Brott moved, seconded by Mr. Geiger, to approve the District Plan for Committee on Assignments. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Dianna Abold	Journalism/Leadership	Grades 7-8
Mike Fleming	Spanish	Grades 7-8
Lauren Albert	Computer Literacy	Grades 7-8
Bill Shively	General Math	Grades 7-8
Karen Furtado	Study Skills	Grade 6
Margaret Ansel	Reading	Grades 9-12
Patricia Perry	Economics	Grade 12
Tom Chisholm	World History	Grade 10
Amanda Samons	Earth Science	Grade 9

Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the assignments of the teachers listed above per designated Education Code §44258.3/§44258.7. The motion passed with 4 yes votes and 1 abstention (Mr. Parisio).

3. **(Action)** Consider approval of Classified Substitute List for the 2010/11 school year. Mrs. Brott moved, seconded by Mrs. Domenighini, to approve the Classified Substitute List for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
4. **(Action)** Consider approval of Revised Classified Job Descriptions – Items 6C-4 (a) and (b) were pulled.
 - a. Groundskeeper I/Utility - pulled
 - b. Groundskeeper II/Utility - pulled
 - c. Groundskeeper III/Utility

Dr. Geivett explained to the Board that the reason items (a) and (b) were pulled at this time was because WUSD doesn't currently have anyone in the pulled positions so CSEA only wanted to negotiate on the Groundskeeper III/Utility position. The Groundskeeper III position had Utility added to it. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the Revised Classified Job Description for Groundskeeper III/Utility. The motion passed unanimously with 5 yes votes.

D. BUSINESS SERVICES

1. **(Action)** Consider approval Resolution #2010-11-07, Adoption of the Gann Limit. Mrs. Brott moved, seconded by Mr. Geiger, to approve Resolution #2010-11-07. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of Unaudited Actuals Financial Report for Fiscal Year 2009/10. (Complete report is available for preview at the District Office) Ms. Skala addressed the Board. The unaudited actuals have been somewhat audited already. A few things have changed from the Third Interim to this time. The District received additional revenue with Special Education because of the one time realignment. We have made prior year sweeps and have moved the restricted monies to unrestricted; however, they are still earmarked for specific projects, such as deferred maintenance and instructional materials, because it is necessary. The beginning balance in unrestricted is \$246,166.81 and has an ending balance of \$514,671.30. This is as a result of the furlough days and watching PG&E costs, attrition – not replacing a full time accounts payable clerk until July with a 4.0 position, and long-term leaves. On the restricted side, the carryover has dropped because we had one-time ARRA funding. These savings will help us look better when we go to present the next budget. Our goal is to have a 3% minimum reserve for 2012/13. Mr. Ward moved, seconded by Mrs. Brott, to approve the Unaudited Actuals Financial Report for Fiscal Year 2009/10. The motion passed unanimously with 5 yes votes.
3. **(Action)** Consider approval of New Accounting Firm for Annual Audit. Mrs. Brott moved, seconded by Mrs. Domenighini, to approve the New Accounting Firm for the Annual Audit – Christy White Accountancy Corporation (CWAC). The motion passed unanimously with 5 yes votes.
4. **(Action)** Consider approval of Agreement with Fiscal Consultant. Discussion ensued regarding the agreement and what services are provided to WUSD. Mr. Geiger moved, seconded by Mrs. Brott, to approve the Agreement with Fiscal Consultant. The motion passed unanimously with 5 yes votes.

5. (Action) Consider approval of 2010/11 Revised Adopted Budget – Public Hearing. Mr. Geiger moved, seconded by Mrs. Domenighini, to authorize a Public Hearing. Discussion ensued regarding the date and time for the special meeting. The motion was amended to have the Public Hearing at a Special Meeting on Monday, September 20, 2010 at 7:30 p.m. The motion passed unanimously with 5 yes votes.

7. ANNOUNCEMENTS

1. The next Regular Board Meeting will be held on Thursday, October 14, 2010, at 7:00 p.m. at the Willows Civic Center (unless changed under Item 6-A-1). **Changed to Monday, October 11, 2010.**
2. WCHS Back to School Night is September 8, 2010 at 6:00 p.m.
3. WHS Back to School Night is September 9, 2009, at 6:30 p.m.
4. District-wide Break is October 4th through October 8th.

The Regular Meeting adjourned at 9:09 p.m. with a recess before going into Closed Session. Mr. Parisio will report out in Open Session upon the conclusion of Closed Session.

8. CLOSED SESSION

Closed Session began at 9:20

1. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
2. Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation – Tim Crews v. Willows USD, et. al, Case No. 09CV00697
3. Pursuant to Government Code §54956.9: Conference with Legal Counsel – Anticipated Litigation (one case)
4. Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent – Goals and Objectives

At 10:22 p.m. the meeting reconvened to Open Session. Mr. Parisio reported out:

- Item 1: Update given to Board.
- Item 2: Update given to Board.
- Item 3: Update given to Board.
- Item 4: Reviewed and approved Superintendent's Goals and Objectives for the 2010/11 School Year.

9. ADJOURNMENT

The meeting adjourned at 10:23 p.m.